

## **ARCHIVAL POLICY**

## 1. Background

This Policy is framed pursuant to Regulation 30 (8) of SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015 (Listing Regulations). The purpose of this Policy is to archive any of the events or information which are disclosed by the Company to the Stock Exchanges for a period of five years.

## 2. Policy

All disclosure of events or information that are submitted by the Company to the Stock Exchange(s) under the Listing Regulations shall be hosted on the Company's website for a minimum period of five years from the date of uploading of the same and thereafter will be archived for a period of three years.

Thereafter, the information/documents may be deleted/removed from the website. Anyone intending to review such information may write to the Compliance Officer of the Company.

## 3. Review of Policy and amendments

This Policy shall be subject to review, if necessary. This Policy can be changed, modified or abrogated at any time by the Board of Directors.In case of any subsequent changes in the Listing Regulations which make any of the provisions in the Policy inconsistent with the amended Regulations, then the amended Regulations would prevail over the Policy.